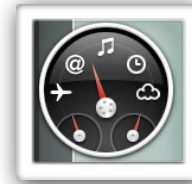


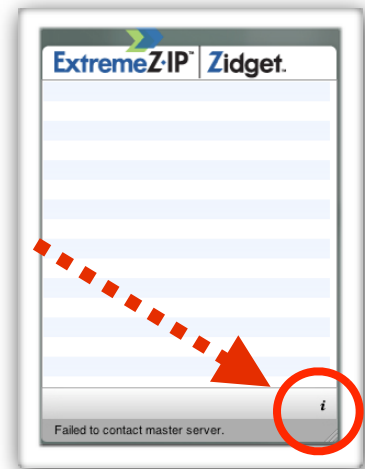
## Adding Printers to MacBooks

Please use the following instructions for adding printers to MacBooks - teachers and students.

1. Open up the Dashboard on your MacBook by clicking the icon on your dock that looks like this:

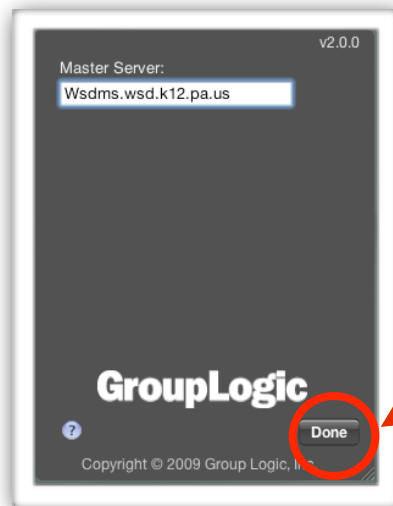


2. You will see a new widget called “Extreme ZIP Zidget”. If it is not already there, click the + on the bottom left of your screen and find the widget on the second page of widgets. This is what will be used from now on to install printers to your MacBook. Move your cursor over the widget until you see the small “i” on the bottom right-hand corner. Click the “i”.

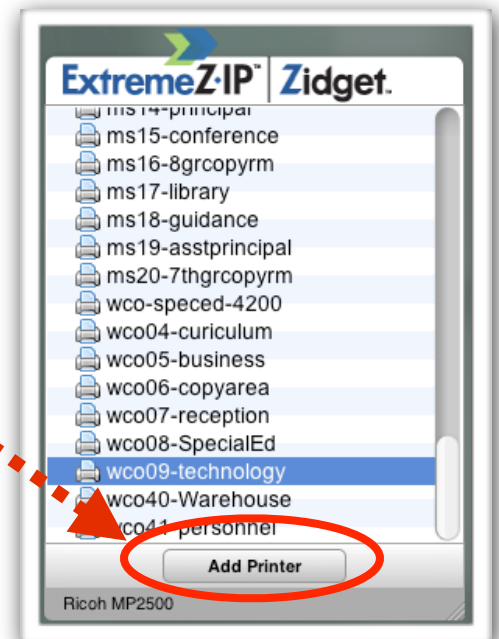
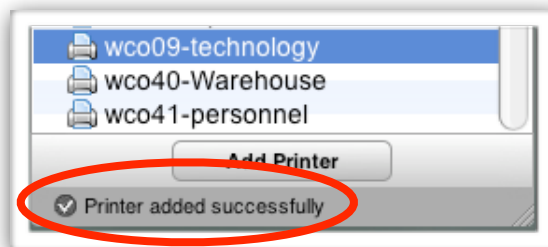


3. The widget will then flip over. Fill out the “Master Server” field with the following information, based on where the printer resides. Click “Done” once you have entered the correct server.

- Elementary Schools: Wsdelem.wsd.k12.pa.us
- Middle School: Wsdms.wsd.k12.pa.us
- High School: Wsdhs.wsd.k12.pa.us
- Central Office: Wsdms.wsd.k12.pa.us (at bottom of list)



4. Then, you will see a listing of all the printers on that server. Scroll down and select the printer you would like to add. Click “Add Printer” to add it to your MacBook. Once it has been added you will see a confirmation message that the printer was added successfully.



5. Repeat steps 1-4 for each printer you would like to add.